

# CONTRA COSTA COLLEGE

## College Council Minutes

**Date:** Thursday, March 10, 2016

**Time:** 2 pm to 4 pm

**Room:** LA-100, Contra Costa College, 2600 Mission Bell Drive, San Pablo, CA 94806

**Present:**

**Management:**

Jason Berner (Speaker)  
 Vicki Ferguson  
 Jane Harmon  
 Mariles Magalong  
 Mojdeh Mehdizadeh

**Faculty:**

Beth Goehring (Speaker)  
 Bonnie Holt  
 Alissa Scanlin  
 Gabriela Segade  
 Judy Flum

**Classified:**

Leticia Mendoza, Chair  
 Lorena Cortez  
 Erika Greene

**Students:**

Safi Ward-Davis (Speaker)  
 Addy Brein  
 Luanna Waters

TOPIC	DISCUSSION	ACTION ITEMS
1. Call to Order by Chair	<p>At 2:14 pm</p> <p>Attendees: Jason Berner, Leticia Mendoza, Mariles Magalong, Wayne Organ, Lorena Cortez, Vicki Ferguson, Bonnie Holt, Beth Goehring, Mojdeh Mehdizadeh, and Alissa Scanlin,</p> <p>Guest: Seti Sidharta, Brandy Howard and Travis Hiner</p> <p>Absent: Safi Ward-Davis (no student representation)</p>	
<b>Presentations</b>		
2. Public Comment	Congratulations to Mojdeh Mehdizadeh, the new president of Contra Costa College.	No action necessary.
<b>Consent Agenda - Action Items</b>		
3. Approval of Agenda	Faculty (Beth) moved to approve amended agenda. Management (Jason) seconded the motion. The amended agenda was unanimously approved.	
4. Approval of Minutes from 02/11/16	<p>Management (Jason) moved to approve minutes. Faculty (Beth) second the motion. The minutes were approved unanimously.</p> <p>Bonnie Holt requested that the minutes be sent to the committee members prior to the College Council meeting.</p>	Mojdeh will notify Michael to send minutes prior to the committee members prior to the next College Council meeting.

<b>Action Items Removed from Consent Agenda / Non-consent Agenda – Action Items</b>		
5. Recommendation for electronic file naming and electronic storage for college committee agendas and minutes (Wayne Organ)	There are no recommendations at this time. Faculty (Beth) moved to table the action item until the next meeting April 14, 2016. Management (Jason) seconded the motion. The motion was approved unanimously.	Action item will be added to the next meeting agenda, April 14, 2016.
<b>Information / Discussion</b>		
6. No discussion items	There were no discussion items.	
<b>Standing Committee Reports</b>		
7. Budget Committee	<ul style="list-style-type: none"> <li>The committee will meet next Wednesday to review the budget augmentation applications. After they have been reviewed, the Planning and Budget committees will convene to make their recommendations.</li> </ul>	
8. Student Success Committee	<ul style="list-style-type: none"> <li>Per Jason, the committee has not met. The next meeting will be on March 17, 2016.</li> </ul>	
9. Operations Committee	<p>Report given by Lorena</p> <ul style="list-style-type: none"> <li>The committee has been evaluating the campus map stands, directional pedestrian and driving signs. The committee members will convene with their constituencies to provide feedback. At the next meeting the members will report on and show examples of the directional signs.</li> <li>To better address the issues concerning the campus events/facilities rentals, the committee has asked Athletics, Police Services, Buildings and Grounds, Custodial Services, and Business Services to meet. A report will be given at the next Operations meeting.</li> <li>Tammeil contacted Mariles to update the walking pathway map to reflect the closure of the pathway behind the Physical Sciences and Liberal Arts building.</li> </ul>	
10. Planning Committee	<ul style="list-style-type: none"> <li>Working on the standardization of college agenda and minutes.</li> </ul>	

	<ul style="list-style-type: none"> <li>The committee is refining its approach to the mission statement and is looking for evidence to support the evaluation on how well the college is meeting the mission statement. It expects to have a complete report to present at the May College Council meeting. This report will include how to measure mission and recommendations.</li> </ul>	
<b>Standing College Council Business</b>		
11. Campus Construction Updates	<ul style="list-style-type: none"> <li>The new college center is on schedule and all three buildings will open Fall 2016. There will be a meeting between the moving company and the representatives of the departments that will be moving into the new buildings. Also, the Academic Senate office will move to the new General Education building.</li> <li>Part of the bond project is to install new pedestrian, vehicular, and ADA signage. They will be looking for a professional signage vendor to evaluate the college center site and make recommendations.</li> <li>The college monument sign will be installed at the corner of Mills and Shane. The contract was awarded to the contractor who installed the GA elevator. However, the contractor is subcontracting the work.</li> <li>PAC seismic retro fit has been approved by DSA and will proceed as planned.</li> <li>Part of the 2016-17 new project college center is landscaping between the SSC and the new buildings. In order to do the work the foot bridge will have to be closed for about a month. The contractor, Lathrop, has not sent a proposal with a work time frame or how it plans to be in compliance with the ADA. Once the proposal has been received, it will be reviewed for approval. Mojdeh recommended that the contractor meet with Student Services (Vicki</li> </ul>	

	Ferguson, Alissa Scanlin and Mariles) to have discussion re: ADA solutions.	
12. Measure E Update	<ul style="list-style-type: none"> <li>• Programing for the AA building after the move to the new buildings is ongoing. We have consultants working to help move all departments into the AA building.</li> <li>• Programming is currently happening for the new science building.</li> <li>• Programing for PE and Athletics departments will start shortly.</li> <li>• A new location has been identified for the campus safety building. Before this can designated as the final site, trenching will done to determine if it's in a building zone. The trenching will occur between the tennis courts and Mission Bell Drive on the outside of the fence area. The trenching work should not impact the Gym Annex or Gym area.</li> </ul>	
13. Reports from Constituency Groups	<p>Management:</p> <ul style="list-style-type: none"> <li>• Did not meet this month.</li> <li>• Attended lecture “Out of Slavery” by George Mills.</li> </ul> <p>Classified: No report at this time</p> <p>Faculty:</p> <ul style="list-style-type: none"> <li>• Sent out to faculty a campus directional signage survey. Some of the feedback received was to include Culinary and Library on driving directional signs.</li> <li>• There will be a district-wide academic senate seminar.</li> </ul> <p>Students:</p> <ul style="list-style-type: none"> <li>• Per Mojdeh, the students are getting ready for student trustee elections. It is Contra Costa College’s turn to elect a student trustee.</li> </ul>	
14. Announcements	<p>Student: No announcements.</p> <p>Classified: No announcements.</p> <p>Faculty: Per Wayne, last night the students did the backing tracks for the Music</p>	

	<p>department. Also, the chief sound engineer mixing the music for the project won a Grammy this year.</p> <p>Management:</p> <ul style="list-style-type: none"> <li>• Per Jason, next Wednesday, March 16 at 7pm at the PAC there will be an improv fundraising performance for the Drama department.</li> <li>• Per Seti Sidharta, on Friday, March 18, Jonathan Foley, Executive Director of the California Academy of Sciences will be doing a presentation in LA-100.</li> <li>• Per Mojdeh, the COPA event will be this afternoon at 4pm in the library.</li> </ul>	
15. Next Meeting	April 14, 2016	
16. Adjournment	<p>Management (Jason) moved to adjourn. Faculty (Beth) seconded the motion. Motion was approved unanimously.</p> <p>Meeting adjournment at 2:48pm</p>	